

ANCESTRY.COM HANDOUT

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Sign up for your free account - familysearch.org/partneraccess

To upload your family information into the program:

The best way to do this is to start your tree. Sign in to Ancestry.com. Go to "Tree" on the home page - and the drop down brings up the option to "Create & Manage Trees". Click on that tab and you have the choice: "Create a new tree" or "Upload a GEDCOM file". If you choose to create a tree, click on that link and begin by adding one person at a time (usually you begin with yourself and then build the tree). If you choose to upload a family tree, click on that link and then choose the file, name the tree, then upload.

To verify the type of subscription you have with Ancestry.com go to your name in the upper right hand corner of the home page; do a drop down and select the link for My Account. This should reflect that you have an LDS-Ancestry Membership. There is an upgrade option available for \$100/year but the LDS-Ancestry membership allows you to search most of the data bases in Ancestry, world-wide.

SEARCH:

***Simple search** - fill in the blanks with minimal information

***Advanced search** - allows more information to narrow search (remember the use of sliders)

***Card catalog/All collections** - allows you to do in-depth searches. The simple and advanced searches only looks in about 10% of the available data bases. For a more thorough and specific search, use the record collections found through the card catalog.

HINTS:

*Found on the upper menu bar of the home page - "shaky leaf" hints

*Found on the upper right hand corner of each individual in the Tree (go to the "Trees" link)

*Found under "hints" in the menu bar in the profile page (under the individual's name)

When looking at a record from a hint, look to the right of the record for "**Suggested Records**" which list other possible records for the individual you are researching.

To view hints by individual data base, use the following URL

<http://hints.ancestry.com/tree/39612930/hints?hf=record&hs=last&hdbid=6061>

To find your tree number, look at your tree on the Pedigree View on Ancestry.com with you as home person on the tree. Your tree number is the number following /tree/ and before the word "person". It should be an 8 digit number.

Substitute your tree number (my number is 39612930), which appears in the URL following **/tree/**; then choose the data base you want to search hints for by looking at the last four digits (e.g. 6061) in the URL.

To find the data base number go to "Search" then "Card Catalog". Look for the data base you want to search and select it. If I chose "1900 United States Federal Census" the URL on that page is

<http://search.ancestry.com/search/db.aspx?dbid=7602>

The last four digits (7602) is the number for the data base so you can then substitute the last four digits in the URL supplied

<http://hints.ancestry.com/tree/39612930/hints?hf=record&hs=last&hdbid=7602>

which will become the new URL data base you want to search.

For training videos go to: "Help" - "Learning Center" - "First Steps" - "Next Steps" - "What's New" - "5-minute finds"

AND/OR https://www.youtube.com/results?search_query=ancestry+tutorial

Don't forget the - Research Guides (FREE) found in the Learning Center.

Currently access to the Learning Center has been removed from the website, but if you Google the phrase "Ancestry.com Learning Center" it will take you to the webpage. You can also use this link to get there:

<http://www.ancestrylibrary.com/cs/HelpAndAdviceUS>

This is a great site for navigating and finding free research guides, 5-minute finds, research tips and other helpful information.

You can also go to YouTube.com and put the search phrase "ancestry five minute finds" and it brings up 35 videos on various topics.

Detailed handout can be found at Riverton Utah Family History website. Under "contents" click "Class Handouts", "Miscellaneous". This whole section of handouts cover most areas of Ancestry in great visual detail.

https://familysearch.org/wiki/en/Riverton_FamilySearch_Library/Handouts_and_Guides#Class_Handouts

Additional questions about using Ancestry.com features call 1-800-262-3787.

Additional questions about temple name submissions or connecting to FamilySearch from Ancestry.com call 1-866-406-1830.