

- Basic Introduction to RootsMagic
 - Edit individual (several techniques to get the Edit pop-up)
 - Changing size of pop-up window and column width
 - Adding parents
 - Simple way - **Click to Add** in Family View or Pedigree View [*but no prompts*]
 - Add Parents (command or icon) [*prompts for marriage*]
 - Parents (correcting for adoptive, foster, etc.)
 - Tagging vs Color Coding
 - Tagging (using special characters in the **Prefix** part of the name)
 - Note – Color Coding discussed, in more detail, in Suzanne Brayer’s presentation
 - Example – my own ancestors and cousins (using both tagging and colors)
- Correcting mistakes
 - Single place name vs. all places with same spelling
 - Wrong fact name (e.g., baptism instead of birth)
 - Merging people and families (using Chuck’s **ZZ technique**)
 - Moving child(ren) to another family (using Chuck’s **ZZ technique**)
- Using the Sidebar and the People tab
 - Family (at a glance)
 - History (Visited)
 - Bookmarks
 - Index (sidebar) vs Search (icon) vs People (tab)
 - People (tab) – reorder or eliminate or add columns
 - Groups – not covered – see http://files.rootsmagic.com/guides/MagicGuide_Groups.pdf
- WebSearch – from inside RM without using a separate browser window
 - Simple - from a variety of pre-defined search engines
 - Modifying search parameters (e.g., name of husband and of wife)
 - Adding new web site(s) such as GNIS (for GPS coordinates lookup)
<http://geonames.usgs.gov/apex/f?p=136:1:15076373864276>
- Miscellaneous
 - Sort Dates – ordering facts having the exact same date (e.g., census and occupation)
 - Memorizing and reusing
 - Citations
 - Place names or dates (using **Ctrl+C** and **Ctrl+V**)
 - Screen definitions – changing **color** scheme and **fonts**
 - Q & A